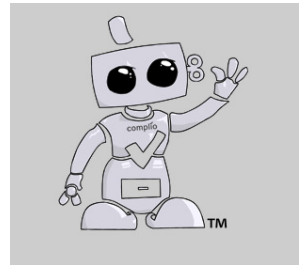




Renewing Subscription



Please see the steps below on how you are able to renew your OHSU Complio Subscription below:

1. Please note, you are able to renew your Subscription once you are 30 days from expiration. Please click on “View Subscription” on the top right hand of the screen:

2.

Immunization/Compliance
Overall Compliance Status **Not Compliant** (9/10 Compliant) View Subscription (7 Days Left)

Compliance Category/Item (Expand / Collapse)		Status
Required Compliance Category		
Tdap (Tetanus, Diphteria and Pertussis) Booster	+ Enter Requirement	Incomplete
Your institution has specific requirements, please click to view the details of those requirements and links to forms.	+ Enter Requirement	Approved
Varicella Titer Submitted Date: 5/26/2015		Approved
Submitted Data	Submitted Comments	Administrator's Comments
Date: 5/14/2015		
Document: 1 document(s)		
Result: Positive		
MMR	+ Enter Requirement	Approved

3. Please ensure “Renew Subscription” is marked and click “Proceed.” You will be able to renew as you did initially in creating your Complio account.

If you have any questions or concerns, please always feel free to contact American DataBank by email at support@americandatabank.com or by phone at 1 800 200 0853. We are always happy to help!